ANNUAL REPORT

SANDY ISLAND CAMP, 1947

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ANNUAL REPORT
Sandy Island Camp, 1947

For Sandy Island, this has been a year of change. This has been a year when personnel policies were altered, when housing assignments were made differently, when all camp policies were studied for possible revision. This has been a year when a new generator was installed, when a rehabilitation program was begun. This has been a year when campers have been asked for opinions on long-range expansion plans.

This has been a difficult season, but one with many satisfactions. One Sunday, when the "Sandy" Launch was waiting at the Weirs for campers who had been attending Mass, a young man strolled down the Public Landing, and, after studying a sign which read "Sight-Seeing Tour of Lake Winnipesaukee", stepped into the "Sandy" with the campers just before it left for camp. He was unnoticed by the Boat Pilot as he conversed amiably with one of the girls. As the launch drifted in to Sandy Dock, and campers prepared to depart, he asked someone how soon the boat would continue the tour and return to the Weirs. He was surprised to learn that he had stepped onto the wrong boat. He was then invited to stay for dinner, while he waited for the afternoon mail boat to take him back to his hotel in the Weirs. He enjoyed himself so much during his brief visit that he returned to Sandy the next morning as a camper, and stayed for the rest of the week. Such incidents reassure us that ours is a good camp.

Growth of "Sandy Spirit":

On only one occasion has it been necessary to send a camper home. In general, campers have been highly cooperative with new policies, and have indicated their real interest in camp in many ways. Fifty-five campers have volunteered to serve on the Sandy Island Committee. Through Penny Carnivals, campers willingly contributed $111.11 to the World Youth Fund. They were eager to talk to Mr. Situ, Chinese Y.M.C.A. Secretary who visited the camp for a few days, asking him sympathetic questions about Association work in China. In their participation in Sunday Chapel services and Sunday night hymn sings, in singing the evening grace before dinner, and in quietly singing "In the Garden" to close campfire program, campers demonstrated their receptiveness to religious emphasis in camp program.

Reforestration:

Our reforestration program was initiated by a humorous prize awarded a table of campers for the winning stunt in a charade contest. The prize was awarded in front of the dining hall immediately after dinner the following day, and consisted of a pine seedling. In the presence of all campers, this group was requested to plant the seedling and then to water it daily for one week. The leader of the group was Mrs. Amy Pratt, and the tree was called the "Amy Pratt Tree." It was watered faithfully all week long, and the next camp improvement day saw groups of campers planting twenty more trees in the same area.

Camp Program:

It seems evident, after this year's experience, that holding Town Meetings on Saturday nights is not good programming. Campers who have newly arrived are not yet familiar enough with camp to have intelligent opinions about issues to be discussed. It is felt that Town Meetings should be held Friday nights, instead and that Saturday nights should be the occasion for a welcome banquet, with introduction of staff, and

[illegible] in [illegible]
[illegible] - [illegible], 1947

For many Indians, this was more a hobby or amusement. This has been a time when governments and[illegible] were [illegible], when [illegible] were made differently, when all [illegible] were needed for [illegible] relations. This has been a year when no one [illegible] was [illegible], when a [illegible] problem was [illegible]. This has been a year when [illegible] have been asked for opinions and to [illegible] [illegible].

This has been a difficult season, and one with many [illegible]. [illegible] Sunday, when the "Sunday Journal" [illegible] was [illegible] for [illegible] was [illegible] [illegible], a young man [illegible] [illegible] [illegible] [illegible], after [illegible] a [illegible] [illegible] "[illegible]-[illegible] [illegible] [illegible] [illegible]-[illegible]" [illegible] [illegible] [illegible]

necessary announcements of basic policies. A mimeographed paper could be distributed at the banquet, stressing the importance of committee serving, giving campers opportunity to volunteer for committee service while in camp. A dance later in the evening could do much to furnish a lively climax to the first evening in camp.

Much more could be done to make campers Y.M.C.A. conscious. A supply of selected folders, describing programs of all the Boston "Y" branches, should be available for campers to look over and takealong to study at their leisure.

Camp program could build greater continuity with year-round "Y" program if club groups in Boston Branches were encouraged to come to Sandy together. Sandy Island is not used as it could be -- as a program resource. An active program participant of each Branch would be a valuable member of the Sandy Committee - provided he also had a special interest in Sandy itself.

Commemorating Sandy's 50th YYear:

It is hoped that a history of Sandy Island might be written before 1948 -- to help commemorate the 50th Anniversary. Some standardization of housing, the installation of electricity and a telephone from the mainland, the building of a shower house and aJunior Lodge, the building of a modern waterfront, and the purchase of two new boats - a new launch, and a speed boat -- would be appropriate contemporary improvements to climax such a history. The State of New Hampshire might well be consulted further on landscaping, re-forestration and timber clearance, so that all future building and work in these areas might procede according to a well-organized plan. Such a plan might well be described to "50th year" campers, and would be useful for money raising purposes.

Telephone a Priority:

One needs to spend a prolonged visit at Sandy Island to appreciate the vital need for a telephone and electricity from the mainland. On casual thought, there seems to be a charm in the isolation of an island; but actually the Association is not justified in taking the risks entailed in such isolation, to say nothing of the inconveniences and extravagant inefficiencies involved. On a night in mid-season, we saw a fire in the vicinity of Lake Shore Park. We later learned it was a cottage fire, caused by an explosion of Pyrofax Gas. It sobered us to visualize the probable results of such a large fire at Sandy Island. With no telephone, the time lost in sending our slow launch for help would probably be disastrous. Two minor fires which occured this season -- one in front of the Menagerie Cabin, and one under the Dining Hall porch -- were brought under control only through the vigilance of staff members in detecting the fires in the early stages.

During the course of the season, the launch is away from the island fully half the time. Luckily, the launch has been out of order for only two days of this year. If an emergency occurred, and the launch were away or out of order, one cannot state too strongly the possible results. The only other means of leaving the island quickly is by a tempermental outboard motor, or by canoes and rowboats. Even if the launch were here during an emergency, at least three trips would be required to remove all the people from the island.

When it is necessary to take patients to the hospital (about a dozen such cases occurred this year) a full half-day's time is involved for the boat pilot as well as the patients, primarily because prior appointments

[illegible] energy or basic utility. A [illegible] for [illegible] to [illegible] at the [illegible] [illegible] [illegible]

cannot be made by telephone. In a serious medical emergency, time might mean the difference between life and death, particularly in drowning cases.

A telephone would make possible more frequent contact with the Boston office, and also with North Woods Camp, for two-way assistance in solving special problems of either camp. Economy of time and money in local shopping would soon be apparent.

Mainland Electricity an Economy:

The small generator is not an effective spare generator, because its power is not comparable to the large one. If the large one continues to operate daily, trouble will be inevitable.

Estimated costs per season of operating generators for power include:

Gasoline (100 gal. per week, for 12 weeks) (at 22¢ per gallon)	$ 264.00
Oil (35¢ per day)	29.40
Man-hours for general upkeep, including trips for gasoline, etc.	100.00
Overhaul of Generators (necessary every two years)	200.00
Annual Operating Expense - - -	$ 593.40

In addition to the above annual expense, it is reasonable to anticipate the purchase of a new generator every five years or so at a cost of $500 more or less. Already, with new light installations, we are using almost the maximum flow from our 10,000 watt generator, purchased this past season, through the War Assets Administration. Estimated wattage load at present is as follows:

Place	Watts
Lodge	1600
Library	400
Stage	1000
Office	600
Store	300
Storeroom	100
Grounds	400
Lavatory	200
Shop	100
Dining Hall	1500
Kitchen	800
Electric Iron	1000
Water Pump	1000
Dock	450
Total present wattage	9450

With recommended additions of electrical equipment, obviously even our powerful generator would not be adequate to carry the load. Essential electrical refrigerators, ice cream cabines, etc., should not be purchased until a long-range plan has been evolved for electric power. It is important that such a decision be reached prior to the purchase of any electrical equipment which would need to be converted for a new type of current.

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A telephone would make possible more frequent contact with the scout office, and also with North Scout Camp, for two-way assistance in solving special problems of either case. Economy of time and money in local shopping would then be apparent.

Maintaining Electricity on Economy:

The small generator is not an effective spare generator, because its power is not comparable to the large one. If the large one continues to operate daily, trouble will be inevitable.

Estimated costs per season of operating generators for power includes

Gasoline (100 gal. per week, for 12 weeks) (at 22¢ per gallon)	$ 204.00
Oil (35¢ per day)	79.40
Man-hours for general upkeep, including trips for gasoline, etc.	100.00
Overhaul of Generators (necessary every two years)	200.00
Annual Operating Expense - - -	$ 593.40

In addition to the above annual expense, it is reasonable to anticipate the purchase of a new generator every five years or so at a cost of $500 more or less. Already, with new light installations, we are using about the maximum flow from our 10,000 watt generator, purchased this next season, through the Far Lands Administration. Estimated wattage load at present is as follows:

Place	Watts
Lodge	1500
Library	400
Stage	1000
Office	500
Store	300
Storeroom	100
Grounds	400
Lavatory	200
Shop	100
Dining Hall	1500
Kitchen	800
Electric Iron	1000
Water Pump	1000
Stock	450
Total present wattage	9450

With recommended additions of electrical equipment, obviously even our usual generator would not be adequate to carry the load. Essential electrical refrigerators, ice cream cabinets, etc., should not be purchased until a long-range plan has been evolved for electric power. It is important that such a decision be reached prior to the purchase of any electrical equipment which would need to be converted for a new type of current.

If an electric walk-in refrigerator were installed, it should be the type which can freeze ice, just as a home refrigerator freezes ice cubes. This would eliminate the expense of $200 per season for filling the ice house, and would release ice house space for food storage.

The Modern Touch:

Using a 50-passenger launch for shopping expeditions and for every routine trip away from the island is like driving a large bus for the work a passenger beach wagon could do. The launch is slow moving, and expensive to operate, but essential to the camp. A ten passenger speed boat would make a much more efficient auxiliary to the large launch than the outboard motor boat.

Many campers have not felt that a shower house is needed at Sandy Island. But the study of the Commission on Camp Standards of the National Boys' Work Committee of the Y.M.C.A. seems to indicate that a shower house would be a definate asset to our camp. A shower house would be used a great deal if it were centrally located, and if hot water were plentiful. It is recommended that a shower house be installed for the 1948 season.

It is felt that steps should be taken to work out a new system of bookkeeping so that the Camp Director can always quickly ascertain the condition of his budget. Perhaps the requisition book system used at the Huntington Avenue Branch could be modified for camp use. Daily financial reports could be entered in separate books for income and expenditures, with a cumulative total in each account. As statements arrive for materials previously ordered, correct payment could be entered into a column adjacent to the column headed "estimated cost." A receipt machine of the "Wiz" type, with triplicate receipts would make frequent audit of income easier.

About Personnel:

Our experiences this year with our staff have, on the whole, been good. Our staff has accomplished many important achievements, and outstanding work has drawn approval from campers in many ways. However, it is felt that Sandy Island should not again employ adolescent boys. They are inefficient workers, critical of camp policies, prone to evade work where possible, even when such evasion may cause expense to the camp; they disrupt program because they are not mature enough to participate with adults harmoniously, they monopolize certain facilities so that campers have few opportunities to use them (table tennis, sailboat, and canoes, for example), they tend to count hours and minutes worked, forgetting extra time off granted on previous occasions, and in general, require supervision more expensive than their contribution to camp. They constantly worry about bonuses, time off, and special privileges. Only by constant checking and careful handling have they been kept happy and at all productive. It is felt that Sandy should have a completely adult staff.

There should be three specific agreements with all employees next year:

1. Salary is confidential and final. All employees are expected to work full time -- and any employee may be expected to do other work than he was specifically employed to do. Since camp operates seven days per week, 24 hours per day, employees should understand that they may occasionally find it necessary to work at times not previously specifically agreed upon.

If an electric walk-in refrigerator were installed, it should be the type which has freezer on top, just as a home refrigerator freezer has cubes. This would eliminate the expense of $200 per season for filling the ice house, and would release ice house space for food storage.

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2. No staff members shall have time off away from the island after dark at night unless they stay away all night.

3. Staff members shall observe all regulations imposed on campers -- and shall help to see that they are observed by all. Staff members may participate in all camp programs, with proper judgement being exercised in giving campers first access to popular facilities.

Transportation for Camp:

In view of our experience this past season, it is our recommendation that one of the following courses be followed for next year:

1. Purchase of a light truck for Sandy Island use exclusively. This could serve all our "car" needs without any access to a Beach Wagon, except in emergencies.

2. Joint ownership, with North Woods, of two vehicles:

   a. A Beach Waton

   b. The present North Woods Truck.

   By this plan both camps would have full use of both vehicles on an alternating schedule, so that each camp would have full access at all times to one car.

Public Relations:

A special effort has been made this season to improve our relationships with neighbors and business men. Captain LaValle, of the Mail Boat, has been exceptionally gracious to us; he has been accommodating on several occasions. Merchants who have been particularly friendly include:

1. Swift and Company, Laconia
2. Palmer Simpson, Laconia (Wholesale Grocers)
3. Ted Greene's, Lakeport (Wholesale vegetables and fruits)
4. Wolfeboro National Bank
5. Maher's Book Store, Laconia
6. Laconia Hardware
7. Story's Drugstore, Laconia
8. Haskins' Hardware, Wolfeboro
9. Huggins Hospital, Wolfeboro
10. Dr. Harold Gregory, Wolfeboro
11. Kellers' Ice Cream Company, Laconia
12. Laconia Clinic
13. Dr. John Clow, Dentist, Wolfeboro
14. Diamond Match Company, Wolfeobor (Building materials)
15. Peter Dutile, Lakeport (Coal)
16. Coca-Cola Company, Laconia
17. Lougee-Robinson, Laconia (Department store)
18. Boyds' Dairy, Lakeport
19. Muzzy and Hopkins, Hardward, Lakeport
20. Tichnor Brothers, Boston (Post cards)
21. Joseph P. Manny, Boston (Candy)
22. George D. Emerson, Boston (Wholesale Grocers)
23. Devoe and Reynolds, Malden (Paints)
24. James Bliss and Company, Boston (Marine supplies)

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4. Wolfeboro National Bank
5. Maher's Book Store, Laconia
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Mr. H. E. Brown, of the Long Island Inn, whose location makes his house the logical stopping point for campers arriving by way of Long Island, has apparently felt that his privacy was imposed upon at numerous times in past seasons as well as in 1947. It is recommended that in travel instructions campers be advised not to stop at Long Island Inn for information about Sandy Island.

New sign posts are needed at several points between the main highway near Moultonborough and the Public Dock on Long Island, and should be posted before the 1948 season.

Food Service and Business:

Good food and plenty of it is a necessity for a camp. Our food this year has been outstanding. In spite of the difficulties in efficiently procuring food for an island camp located so far from good shopping centers, a remarkable job has been done in this area this year.

For the first time in years, our store has satisfactorily met the needs of the campers. The building of a partition in the store has improved service and such items as the "Sandy" T-shirts have had almost universal appeal.

Our laundry service has been wholly inadequate; the camp would be more assured of an ample supply of linens -- and would save money ultimately, also -- if a laundry jointly serving needs of North Woods Camp and Sandy Island were set up at North Woods Camp.

The new plastic dishes have been very satisfactory; although expensive, they represent long range economy. The new drapes in the dining hall have done much to brighten the general appearance. The kitchen should be scoured and painted annually, to assure cleanliness.

Modernization of Housing:

This year's experience has demonstrated that limiting admission of children to those between the ages of 2 and 10 is wise. It is definitely felt that the number of family groups should be limited, but that some family groups add variety and stability to the camp program. The lack of standardization of housing makes it impossible to house equitably more than nine couples at one time; and differences in construction and location of all cabins leads us to recommend price differentiation for various kinds of accommodations. It is felt that the Sandy Committee should make a thorough study of this matter, and formulate definite plans for bringing about large-scale renovation and standardization of all housing by 1951.

It would be highly desirable to re-organize the camp into three distinct sections:

1. For single men
   a. Cabins
   b. Tents

2. For single women
   a. Cabins
   b. Tents

3. For Couples and Families
   a. Cabins
   b. Tents

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   a. Cabins
   b. Tents

Dormitory accommodations would be satisfactory for single persons, provided a definite maximum number of beds is set, allowing for ample space. An alternative plan to the above is to organize the camp into four sections:

1. Cabins for single men
2. Cabins for single women
3. Cabins for couples and families
4. Tent colony

Present housing facilities are overcrowded. Campers at Sandy Island have learned to expect nothing better. Housing for a full camp period during this season is listed below, with suggestions on the maximum number which should be accommodated in each unit:

Housing Unit	No. of Beds 1947*	Recommended No. of Beds
1. Dining Hall (8 rooms, Couples)	16	16
2. Squanto (Men)	10	8
3. North Cabin (Men)	11	8
4. Menagerie (Men)	12	9
5. Bedside Manor (Couples)	4	2
6. Stay-A-While (Couples)	4	3
7. Wee-Lyk-It (Couples)	4	2
8. Val Hall (Men)	4	3
9. Uncas (Girls)	9	7
10. New Yorker (Girls)	11	8
11. Haunted House (Staff)	10	10
12. Ritz (Girls)	11	8
13. Snorecrest (Girls)	8	6
14. Bostonian (Couples)	4	3
15. Die Niedohle (Couples)	2	2
16. Morpheus (Couples)	2	2
17. Merrie Den (Couples)	2	3
18. Haven of Rest (Couples)	4	3
19. Cantabrigian (Couples)	4	3
20. 3 large tents (Men)	12	9
21. 4 small tents (Men)	8	4
	152	119

*Because family groups and proportions of women and men vary from week to week, it is never possible to utilize all available space at all times. This has necessitated considerable moving of beds around camp every week, to conform to changing ratios of men and women and family groups.

With present housing being most ideally used, we would have accommodations for 41 men, 29 girls, and a group of couples or families numbering 39, and space for 10 staff members, a total of 119 campers. Accordingly, it is recommended that the study of the committee have these definite objectives:

1. To determine maximum numbers of campers to be accommodated at one time.
2. To determine what proportion of couples, family groups, men, and women is most desirable.

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1. To determine maximum numbers of campers to be accommodated at one time.
2. To determine what proportion of couples, family groups, men, and women is most desirable.

3. To make specific plans for buildings which will satisfactorily house campers in these proportions.
4. To plan the construction of a staff housing unit which will accommodate 30 staff members.
5. To determine locations of all new buildings and tent areas.
6. To set price schedules for varying types of housing.

Except for 18 new cots purchased this season, virtually all of our cots are antiquated, and should be replaced. At least twenty cots now in use are completely unfit for a paying camper to sleep in, and must be replaced before next season if we are to avoid embarrassment. If 150 War Assets cots could be purchased economically, it would be wise to do so at once. At least five dozen mattresses and five dozen pillows should be replaced, although present stock could be used one more season if necessary, provided they survive the annual inroads of rats and squirrels, who ruined a considerable number last winter. This points to the need for a rat-proof storage house, which should be built as soon as lumber is available.

We have experienced a real problem in our toilets this season. Cesspools do not adequately handle the load, primarily for two reasons:

1. Overload of limited facilities.
2. Drainage of soapy water from lavatories into toilets, which kills the bacteria needed to break down the wastes.

Accordingly, it is felt that next season, additional toilet facilities should be available, and that all lavatory pipes should be diverted to separate dry wells.

Camp Season Can Be Lengthened

Because of growing interest in camping, it may be well to consider ways of lengthening the camp season. A twelve week season would make greater use of facilities, and might be planned as follows:

1. Nine weeks, July 1 to September 1 -- Regular Season.
2. Three weeks, June 23 to June 30, and September 2 to September 16 -- these weeks could be called "Work Camp" weeks, in which a special rate would be offered, and campers would help to open and close camp, clear timber, cook for themselves, and "rough it" in general.

Messrs. Harry Kane, Howard McMillian, and Bruce Ward have shared in the administration of camp this season, and were key factors in any successes achieved. It is hoped that this team may continue its outstanding work for some time to come. Many of the points mentioned in this report are those believed most pertinent which were contained in their departmental reports.

A New Day At Sandy:

Sandy Island Camp is potentially one of the finest resources of the Boston Y.M.C.A. Years of neglect have accrued to the serious impasse of a somewhat dilapidated, run-down, out-of-date camp with little money for modernization of the entire enterprise. The loyalty of campers is largely due to the fact that the location and natural resources are ideal in every

3. To make specific plans for buildings which will satisfactorily house campers in these proportions.
4. To plan the construction of a staff housing unit which will accommodate 30 staff members.
5. To determine locations of all new buildings and tent areas.
6. To set prices schedules for varying types of housing.

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respect. But such loyalty is being sorely tried with the passing of each season without major modernization. The change from a men's camp to a co-ed and family camp was brought about without complete recognition of the need for striking a happy medium between an atmosphere of rustic, outdoor camp life on the one hand, and the utilization of reasonable modern conveniences on the other.

This report and the recommendations attached to it are submitted in the belief that the full rehabilitation of Sandy Island Camp calls for thinking and planning in large and courageous terms. At times the needs appear to be almost overwhelming, but I sincerely believe that this is the crucial time for setting the pace for a glorious future for Sandy as a co-ed and family camp for young adults. My considered judgment and earnest belief is that large and as yet unspecified sums of money must be made available if we are to do the kind of job that needs to be done at Sandy, and I venture to hope that the Sandy Island Camp Committee and the Board of Managers of the Camping and Outdoor Recreation Branch of the Boston Y.M.C.A. will lend their full support to the rehabilitation program as we have outlined it in its larger terms. Anything less than an all-out effort will find us wanting in years to come. On the other hand, the effort proposed in this report will reassure all concerned that a new day is dawning for Sandy.

It has been a real privilege to accept this assignment this year. This season has brought to me many rich experiences, pleasant working relationships, and innumerable satisfactions. The problems of 1947 have presented a rare challenge. Only the understanding cooperation and ready counsel of the Camping Branch Executive have enabled us to carry through as well as we have. It is with regret that we approach the close of the season, thus terminating a most satisfactory relationship.

Respectfully submitted,

HAROLD TREASH
Director

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Director

GENERAL STATISTICS - 1947 SEASON

Camper Days, July 5 to September 1 (inclusive)	5 161
Different Campers, July 5 to September 1 (inclusive)	495

Constituency by Ages:

	18-30	31-40	41-50	51 & Over	Not Given	Total
Men	97	78	41	24	12	252
Women	122	52	18	13	15	220
Children					23	23
Total	219	130	59	37	50	495

Religious Affiliation:

Protestant	325
Catholic	117
Hebrew	7
Not Given	46
Total	495

Campers on Committees:

Cook Out Committee	2
Athletic Committee	20
Show Committee	36
Improvement Day Committee	26
Evening Program Committee	43
Trips Committee	31
Total	158

The Sandy Launch completed 152 round trip excursions during the period July 5 to September 1, an average of 19 trips per week. Since many of our routine errands take us to points involving 1 hour to 1½ hours of travel each way, it is easy to see that the launch was in use virtually all the time.

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ANNUAL REPORT
Sandy Island Camp, 1947

For Sandy Island, this has been a year of change. This has been a year when personnel policies were altered, when housing assignments were made differently, when all camp policies were studied for possible revision. This has been a year when a new generator was installed, when a rehabilitation program was begun. This has been a year when campers have been asked for opinions on long-range expansion plans.

This has been a difficult season, but one with many satisfactions. One Sunday, when the "Sandy" Launch was waiting at The Weirs for campers who had been attending Mass, a young man strolled down the Public Landing, and, after studying a sign which read "Sight-Seeing Tour of Lake Winnipesaukee", stepped into the "Sandy" with the campers just before it left for Camp. He was unnoticed by the Boat Pilot as he conversed amiably with one of the girls. As the launch drifted in to the Sandy Dock, and campers prepared to depart, he asked someone how soon the boat would continue the tour and return to The Weirs. He was surprised to learn that he had stepped onto the wrong boat. He was then invited to stay for dinner, while he waited for the afternoon mail boat to take him back to his hotel in The Weirs. He enjoyed himself so much during his brief visit that he returned to Sandy the next morning as a camper, and stayed for the rest of the week. Such incidents reassure us that ours is a good camp.

Growth of "Sandy Spirit"

On only one occasion has it been necessary to send a camper home. In general, campers have been highly cooperative with new policies, and have indicated their real interest in camp in many ways. Forty four campers have volunteered to serve on the Sandy Island Committee. Through Penny Carnivals, campers willingly contributed $111.11 to the World Youth Fund. They were eager to talk to Mr. Sitou, Chinese YMCA Secretary, who visited the camp for a few days, asking him sympathetic questions about the Associations work in China. In their participation in Sunday morning Chapel services and Sunday night hymn sings, in singing the evening grace before dinner, and in quietly singing "In the Garden" to close a campfire program, campers demonstrated their receptiveness to religious emphasis in the camp program.

Our reforestration program was initiated by a humorous prize awarded a table of campers for the winning stunt in a charade contest. The prize was awarded in front of the dining hall immediately after dinner the following day, and consisted of a pine seedling. In the presence of all campers, this group was requested to plant the seedling and then to water it daily for one week. The leader of the group was Mrs. Amy Pratt, and the tree was called the "Amy Pratt Tree". It was watered faithfully all week long, and the next camp improvement day saw groups of campers planting twenty more trees in the same area.

Three guests lived on the island all summer without registering at the office--and occasionally campers saw them frisking about near Juliet's Point. The three deer were the objects of several camera hunts, and excited many discussions during the summer.

Camp Program

It seems evident, after this year's experience, that holding Town Meetings on Saturday nights is not good programming. Campers

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

who have newly arrived are not yet familiar enough with camp to have intelligent opinions about issues to be discussed. It is felt that Town Meeting should be held Friday nights, instead, and that Saturday nights should be the occasion for a welcome banquet, with introduction of staff, and necessary announcements of basic policies. A mimeographed paper could be distributed at the banquet, stressing the importance of committee service, giving campers opportunity to volunteer for committee service while in camp. A dance later in the evening could do much to furnish a lively climax to the first evening in camp.

Much more could be done to make campers "Y" conscious. A supply of selected folders, describing programs of all the Boston "Y" branches, should be available for campers to look over and take away to study at their leisure.

Camp program could build greater continuity with year-round "Y" program if club groups in Boston Branches were encouraged to come to Sandy together. Sandy Island is not used as it could be--as a program resource. An active program participant of each Branch would be a valuable member of the Sandy Committee--provided he also had a special interest in Sandy itself.

It is hoped that a history of Sandy Island might be written before 1948--to help commemorate the 50th Anniversary. Some standardization of housing, the installation of electricity and a telephone from the mainland, the building of a shower house and a Junior Lodge, the building of a modern waterfront, and the purchase of two new boats--a new launch, and a speed boat--would be appropriate contemporary improvements to climax such a history. The state of New Hampshire might well be consulted further on landscaping, re-forestration and timber clearance, so that all future building and work in these areas might procede according to a well-organized plan. Such a plan might well be described to "50th year" campers, and would be useful for money raising purposes.

Telephone a Priority

One needs to spend a prolonged visit at Sandy Island to appreciate the vital need for a telephone and electricity from the mainland. On casual thought, there seems to be a charm in the isolation of an island; but actually it is obvious that the Association is not justified in taking the risks entailed in such isolation, to say nothing of the inconveniences and extravagant inefficiencies involved. On a night in mid-season, we saw a fire in the vicinity of Lake Shore Park. We later learned it was a cottage fire, caused by an explosion of Pyrofax Gas. It sobered us to visualize the probable results of such a large fire at Sandy Island. With no telephone, the time lost in sending our slow launch for help would probably be disastrous. Two minor fires which occurred this season--one in front of the Menagerie Cabin, and one under the Dining Hall porch--were brought under control only through the vigilance of staff members in detecting the fires in the early stages.

During the course of the season, the launch is away from the island fully half of the time. Luckily, the launch has been out of order for only two days this year. If an emergency occurred, and the launch were away or out of order, one cannot state too strongly the possible results. The only other means of leaving the island quickly is by a temperamental outboard motor, or by canoes and rowboats.

[illegible]

[illegible]

[illegible]

not be purchased until a long-range plan has been evolved for electric power. It is important that such a decision is reached prior to the purchase of any electrical equipment which would need to be converted for a new type of current.

If an electric walk-in refrigerator were installed, it should be the type which can freeze ice, just as a home refrigerator freezes ice cubes. This would eliminate the expense of $150 - $200 per season, for filling the ice house, and would release ice house space for food storage.

The Modern Touch

Using a 30 passenger launch for shopping expeditions and for every routine trip away from the island is like driving a large bus for the work a passenger beach wagon could do. The launch is slow moving, and expensive to operate, but essential to the camp. A ten passenger speed boat would make a much more efficient auxiliary to the large launch than the outboard motor boat.

Many campers have not felt that a shower house is needed at Sandy Island. But the study of the Nat'l. Commission on Camp Standards of the National Boys' Work Committee of the YMCA seems to indicate that a shower house would be a definite asset to our camp. A shower house would be used a great deal if it were centrally located, and if hot water were plentiful. It is recommended that a shower house be installed for the 1948 season.

It is felt that steps should be taken to work out a new system of bookkeeping so that the Camp Director can always quickly ascertain the condition of his budget. Perhaps the requisition book system used at the Huntington Avenue Branch could be modified for camp use. Daily financial reports could be entered in separate books for income and expenditures, with a cumulative total in each account. As statements arrive for materials previously ordered, correct payment could be entered into a column adjacent to the column headed "estimated cost". A receipt machine of the "Wiz" type, with triplicate receipts, would make frequent audit of income easier.

About Personnel

Our experiences this year with our staff have, on the whole, been good. Our staff has accomplished many important achievements, and outstanding work has drawn approval from campers in many ways. However, it is felt that Sandy Island should not again employ adolescent boys. They are inefficient workers, critical of camp policies, prone to evade work where possible, even when such evasion may cause expense to the camp; they disrupt program because they are not mature enough to participate with adults harmoniously, they monopolize certain facilities so that campers have few opportunities to use them (table tennis, sailboat, and canoes, for example), they tend to count hours and minutes worked, forgetting extra time off granted on previous occasions, and in general, require supervision more expensive than their contribution to camp. They constantly worry about bonuses, time off, and special privileges. Only by constant checking and careful handling have they been kept happy and at all productive. It is felt that Sandy should have a completely adult staff.

There should be three specific agreements with all employees next year:

1. Salary is confidential and final. All employees are expected

[illegible]

[illegible]

[illegible]

to work full time--and any employee may be expected to do other work than that specifically employed to do. Since camp operates seven days per week, 24 hours per day, employees may occasionally find it necessary to work at times not previously specifically agreed upon.

2. No staff members shall have time off away from the island after dark at night unless they stay away all night.

3. Staff members shall observe all regulations imposed on campers--and shall help to see that they are observed by all. Staff members may participate in all camp programs, with proper judgement exercised in giving campers first access to popular facilities.

Relationships with North Woods Camp

This has been a year for Sandy Island to prove its ability to cooperate with North Woods Camp. It is the opinion of the Division Heads and Director of Sandy Island that virtually all the "cooperating" this season has come from Sandy Island. The North Woods Staff, while cordial to our staff, have been quite defensive and reluctant to vary the slightest from any previous committments. The attitude of constantly expecting Sandy Island to impose on North Woods--and the consequent "on guard position" of North Woods Staff has made it particularly difficult for us to feel free to expect cooperative interest in special problems. The unwillingness of Mr. MacGregor to loan us the North Woods Boat for one day (while the Sandy Launch was being repaired)--except with such qualifications that such a loan was of no value to us--is one example. Another illustration was the bland assumption that North Woods could usurp the Beach Wagon on a Sandy Shopping Day--with virtually no specific advance clearance, until only a few days before. On eight or ten specific occasions, Sandy felt impelled to use an employee's car for emergency trips, simply because of the lack of receptiveness to such eventualities from the North Woods Director. Accidents and illnesses cannot be channeled into three days a week. We have felt seriously inconvenienced by this situation, particularly when North Woods Camp has one and 4/7 vehicles, while we have 3/7 of one vehicle. Even a telephone would enable us to contact North Woods in emergencies to determine when a car might be available for such contingencies.

Therefore, it is our recommendation that one of the following courses be followed for next year:

1. Purchase of a light truck for Sandy Island use exclusively. This could serve all camp "car" needs, without any access to a Beach Wagon, except in emergencies.

2. Joint ownership, with North Woods, of two vehicles:
   a. A Beach Wagon.
   b. The Present North Woods Truck.

Then both camps would have full use of both vehicles on an alternating schedule, so that either camp has full access at all times to one car.

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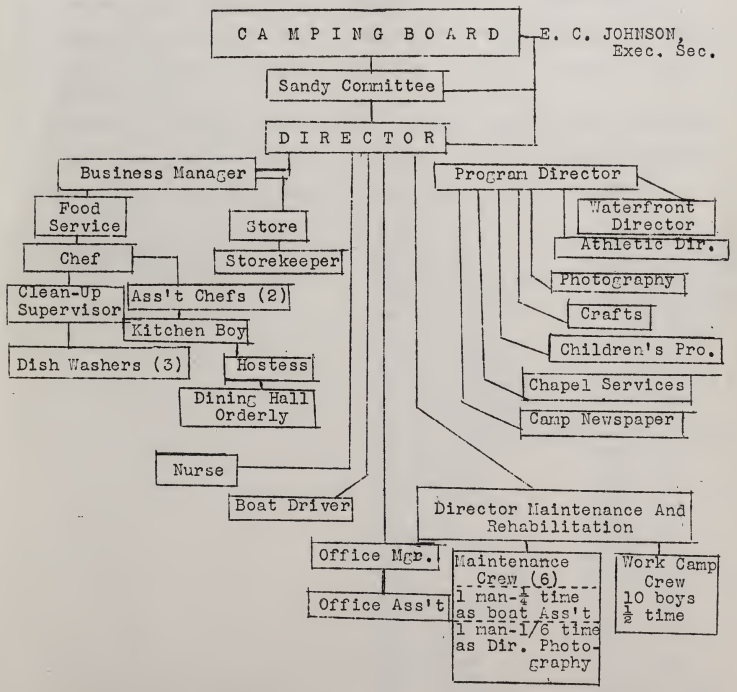
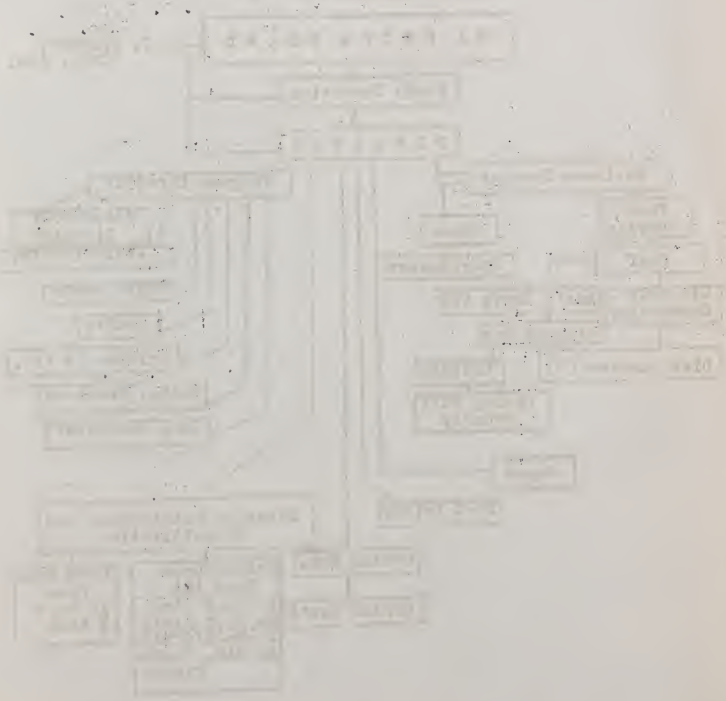
[illegible]

[illegible]

SANDY ISLAND CAMP

STAFF ORGANIZATION 1947





appendix No. 6

SUMMARY

CAMPER QUESTIONNAIRE

July 5, to August 30-1947

QUESTION	CAMPER VOTES
1. Ideal size for camp.	50 Campers-10 100 Campers-209 150 Campers-136 200 Campers- 17
2. Free evening during week.	Yes-182 No-160 Indifferent-27
3. Prefer free evening after	cook-out-87 hymn sing-60 Other-18
4. Trips an important part of camp program.	Yes-253 No-27 Indifferent-76
5. Like idea of camper committees.	Yes-300 No-10 Indifferent-38
6. Camp newspaper good idea.	Yes-301 No-11 Indifferent-35
7. Frequency of issue of camp newspaper.	Once per week-302 Other-45
8. Volunteers to serve on Sandy Island Committee.	Walter Anyon, Ben Susskin, Frank McCorrison, Fred Billings, Ray Phillips, H. D. Rowe, Thomas England, Eileen Johnson, Alzera Sandwall, Dr. Claus Sandwall, W. C. Benedict, Henry A. Richardson, Claude Valle, Amy Holden, W.H.Cushman, Chas. Peebulis, Ray Knox, William Collins, Rita Quinn, Mrs. J.H. Ramsey, Charles Muse, James Richardson, Alma Todd, George Morris, K.E.Milles, Walt Schnoor, Henry Ramsey, Fred Peterson, Charles F. Roche, Dorothy Evans, Mrs. Wm. Montgomery, Babe Campbell, Senator Noonan, Louis Faiola, Emily Grant, Barbara Tower, Harry Glass, Irvin Juslin, Jean C. Lindsay, Anne Yankum, Ruth MacKay, Shirlee Carlson, Henry Rose, Earl Murphy, Mildred Soule, Herb Zauche, Ernest Mueller, Ray Thomas, C.A.Carlson, Waldo Booth, L.E.Ban, Edwin Pope, Frank Dolan, John Cusmano, Edna Mauriello

55-

9.Do you think a shower house is needed at Sandy Island?
Yes-94 No-201 Indifferent-45

10. Do you prefer--
    1. An all adult camp--96
    2. All family camp----4
    3. Mixed adult and family camp-203

11. Considering the facilities, comforts, etc. that go with different prices what do you think is the ideal price per week for an adult camp?
    $20--16 $25--207 $30--71 $35--18 $40--3

12. What do you consider the most important item to include in the rehabilitation program?
    1. Improved lavatories---34
    2. Telephone ----------8
    3. More cabins including small cabins---26
    4. Another boat---2
    5. Electricity in cabins---11
    6. New swimming raft---2
    7. Repair sport facilities---5
    8. Clearing of woods---17
    9. Ice cooler for drinking fountains--11
    10. Better beds and mattresses---22
    11. More drinking fountains---11
    12. Intercamp telephone---1
    13. Remove Torain---5
    14. Diving board---1
    15. Waste baskets for cabins---1
    16. Showers---1
    17. More trash cans---11
    18. Replace canoes and boats---8
    19. Electrict dishwasher---1
    20. Luggage racks in cabins---4
    21. Game and craft room---3
    22. Remove haunted house--1
    23. Separate living quarters for staff--1
    24. Basket Ball court---1
    25. Larger serving window in dining hall--1
    26. Better refrigerator---10

RECAP FOR THE YEAR 1947

PLEASE EVALUATE THE FOLLOWING

	Super	Good	OK	So-So	Stinko	Did Not Participate
Food Service	53	162	87	75	48	
Food	131	233	59	20	3	
Office Service	86	242	64	19	3	10
Store Service	53	222	90	37	16	1
Housing	31	197	121	55	13	3
Rehabilitation Program	66	171	74	31	8	17
Athletic Program	51	163	100	48	16	26
Craft Program	52	130	56	15	6	116
Children's Program	42	96	42	3	4	156
Waterfront Program	55	174	69	29	9	65
Saturday Town Hall Meeting	34	172	93	53	30	40
Sunday Morning Service	95	186	37	11	0	59
Sunday Evening Hymn Sing	56	181	58	23	4	59
Sunday Evening Campfire						
Monday Evening Stunt Night						
Camper Staff Volley Ball Game						
Not held every week — Tuesday Evening Square Dance	99	171	43	10	2	25
Wednesday Candle-light Party						
Sandy-Lawrence Ball Game						
Thursday Night Camper-~~Staff~~ Show	147	201	51	15	6	6
Thursday Cookout	66	150	48	70	43	8
Nightclub Ball						
Left out of question twice — Camp Improvement Hour	37	118	64	22	6	10
Water Carnival Friday						

PROGRAM FOR THE WEEK

MONDAY

9:30 to 12:00 Crafts in Lodge
Children's Program
Photography group in front of tool house.
9:30 to 10:30 Adult and canoe Instruction
11:00 to 12:30 Adult Swimming Instruction
2:30 to 3:30 Children's swimming sinstruction
Evening Program-- Stunt night

TUESDAY

Right after breakfast- Half day canoe trip leaves.
9:30 to 12:00 Crafts in lodge
Children's program
9:30 to 10:30 Adult and children's canoe instruction
11:00 to 12:30 Adult swimming instruction
6:45- Camper-Staff vollyball game
Evening program*--Moonlight sail and square dance.

WEDNESDAY

9:00 to 10:00 Camp improvement period
10:00 to 12:00 Crafts in lodge
9:30 to 12:00 Children's program
10:00 to 11:00 Adult and children's canoe instruction
11:00 to 12:30 Adult swimming instruction
2:30 to 3:30 Children's swimming instruction
3:00 Soft ball game with Camp Lawrance
Evening program-- Game night

THURSDAY

Right after breakfast-- all day canoe trip
9:30 to 12:00 Children's program
Crafts in lodge.
Photography meets in front of tool house.
9:30 to 10:20 Adult and children's canoe instruction
11:00 to 12:30 Adult swimming instruction
2:30 to 3:30 Children's swimming instruction
Evening program--Camper and staff show

FRIDAY

Right after breakfast-- All day mountain trip
9:30 to 12:00 Crafts in lodge
Children's program
9:30 to 10:30 Children's and adult canoe instruction
11.00 to 12.30 Adult swimming instructions
2:30 to 3;30 Children's swimming instruction
3:30 to 5:00 Water carnival
Evening program-- Night club ball.

DAILY STATISTICAL REPORT

Sandy Island Camp Lake Winnipesaukee, N. H.

_____19__

GENERAL		COMMITTEES AT WORK	
New Arrivals	_____	Athletic	_____
Departures	_____	Show	_____
No. Campers Today	_____	Improvement Day	_____
No. Campers Last Year	_____	Evening Program	_____
Camper Days Today	_____	Trips	_____
Camper Days Last Year	_____	Cook-out	_____
Employees	_____	Water Carnival	_____
Guests	_____	Others	_____
			_____
		TOTAL:	_____

TODAYS ACTIVITIES

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Signed_____

BOSTON YOUNG MEN'S CHRISTIAN ASSOCIATION

SANDY ISLAND CAMP LAKE WINNIPESAUKEE, N. H.

DAILY CASH REPORT _____ 19___

RECEIPTS		EXPENDITURES	
Application Fees	_____	Truck Expense	_____
		Kitchen Expense	_____
Board	_____	Food Supplies	_____
		Camp Store Supplies	_____
Blankets & Bedding	_____	Medical Supplies	_____
		General Supplies	_____
Store	_____	Camp Program	_____
		Office Supplies	_____
Contributions to [illegible]		Telephone	_____
Bldg. Fund	_____	Postage	_____
Miscellaneous	_____	Beach Wagon	_____
		Repairs & Renewals	_____
		Refund Items	_____
		To:	
TOTAL	_____	Miscellaneous	_____
		TOTAL	_____

CASH

PREVIOUS BALANCE _____

TODAY'S RECEIPTS _____

TODAY'S PAYMENTS _____

TODAY'S BALANCE _____

Signed: _____

DAILY REPORT - BOAT PILOT

Date _____ ,19

Trip No.	Destination	Leave	Arrive	Passengers	Freight

Anecdotal Report :

_____

_____

Condition of Boat:

_____

_____

Repair and Renewal Work:

Approximate Hours

Sandy Launch _____

Outboard Motor Boat _____

Dodge Truck _____

Kohler Generators _____

Cash Income: _____

Cash Expenditures _____

For _____

Balance _____

Duties Performed by Assistant:

Approximate Hours

For Pilot: _____

For Maintenance: _____

Hours Worked by Assistant: _____

Signed: _____

Long Island Inn
WINNIPESAUKEE
NEW HAMPSHIRE

Aug 9, 1947.

Mr. Harold Treash
Sandy Island Camp

Dear Mr. Treash:

I believe it would be better if from now on that you advise your campers to reach Camp by other sources rather than from my assistance.

We had an experience last night about 1 o'clock which can not be repeated.

I would advise you to have a telephone installed, you need me.

Very truly yours,

H. E. Brown

August 12, 1947

Mr. H. E. Brown
Long Island Inn
Winnipesaukee, N.H.

Dear Mr. Brown,

I am sorry that you have found the occasional inquiries of our campers to be an annoying intrusion on your privacy. Mr. Green, one of our Y.M.C.A. secetaries from Charlestown, Mass., assumed, logically enough, on his late arrival Fri. night, that your sign, "Long Island Inn" indicated that you catered to over night guests. It was almost 3:00 A. M. before he was able to find a place to sleep for his wife and baby.

Such an incident makes us certain that Sandy Island Camp, as your neighbor, imposes through its campers on your good nature and on your privacy. Naturally, it is impossible at this late date for us to notify persons who may be yet coming to camp not to stop at Long Island Inn. But, I assure you that in 1948 all possible steps will be taken o to avoid further intrusions.

Sincerely yours,

Harold Treash
Camp Director

HT:MC

Report of Maintenance and Rehabilitation Department -
Camp Sandy Island
Summer Season of 1947

To Mr. Harold Friend, Director

Herewith is my report on the activities and accomplishments of my department for this season with recommendations for future expenditure of man power and money in that area.

FACILITIES and EQUIPMENT

Absolutely no systematic planning existed in the storing of camp equipment or tools when camp closed in 1946. The water front when I arrived consisted of a pile of assorted junk interspersed with broken down sections of a dock. Dock cribs were falling apart and had gone thru the winter where they were dumped on the shore. No plan or sketch existed for their re-assembly and it was manifest from the spikes and nails left on the sections that there was little concern for the entire. The pier was in a dilapidated condition mostly from neglect of minor repairs. Assembling the water front was made possible by scouring the entire island for suitable timbers. The tool shed was a scene of confusion; planes without blades, hammers with no handles, axes free of nicks, scythes bent and rusty, even the grindstone had a broken treadle and had been hit on the edge with an axe making it almost useless. All of the tools were badly rusted and in need of sharpening. I found about a dozen carpenters saws, six scythes, two axes, three hatchets, eight sickles, six shovels, 4 rakes, 2 pickaxes

a sled of hammer, a hoe, [illegible] lawn mowers, 2 pry bars, 2 crow bars (1 bent) 3 hammers (2 without handles) 3 planes (none in working condition), 1 pruning shears, 1 brush cutting [illegible], 2 vises, 1 grub axe, a broken down [illegible] and various minor odds and ends of broken equipment. We had the quantity but not the quality. I could find no tool inventory and doubt if one ever existed. I brought my own personal tool kit to camp and it is in constant use.

Personnel:

Our program was carried on by two work groups: one consisting of six full time workers and the other of ten part time work campers. The latter were divided into squads A and B and worked either a morning or afternoon four hour shift rotated every week. These boys usually worked with a full time worker who acted as a supervisor for that particular assignment. Each squad selected a foreman to represent it for the week with a new person being elected every Monday. Weekly crew meetings were held every Tues. nite at which time grievances and gripes were aired and plans discussed. I found them a very congenial cooperative group and am proud of their spirit and attitude as well as their work

Maintenance Duties

1. Garbage disposal facilities:
We dug a trench 25' long - 5 feet wide - 5 feet deep. Garbage is emptied daily - sprinkled with lime, sprayed with DDT and covered with earth. We have had no flies. - Time required: 1 to 2 hrs daily
7 [illegible]

2. Combustible rubbish: (including polishing of kitchen area)
Burned in the kitchen yard in two incinerators daily
Time about one hr. daily
2 [illegible]

3. Cans and glass containers.
Flattened and buried (included in above)

4. Lavatories
Washed and scrubbed thoroughly every day, then sprayed with DDT (1½ hrs daily)

5. Transporting of milk from main dock to refrigerator -
Two full time workers rotated this job every week, using a wheelbarrow.
(20 min)

6. Tennis Courts:
The responsibility for rolling and weeding the courts were a big drain on my camp worker hours for the first four weeks of camp

7. Filling of ice box - about 2 min to half an hr. daily
This required 2 part time boys.

Major projects completed

1. Construction of maindock & catwalk including new cribs
2. Building of canoe dock and cribs fusani
3. " " sun deck 20' x 16'
4. Elimination of roof leaks, lodge & dining hall
5. Obliteration of dump
6. Installation of 10 kw Generator
7. Rewiring of generator house
8. Rewiring of office
9. New lights:

Front apts - dining hall —	(4)	Women's lavatory	(2)
Lodge porch —	(2)	[illegible]	(5)
Main dock — (100 ft underwater cable)	(5)	Kitchen entry	(1)
Stage dressing rooms	(3)		
Library	2		
Crafts Shop	(1)		
Dining hall Porch	(1)		
Fire Alarm Pole	(1)		
Kitchen	(7)		

10. Shelves & partitions in store
11. New plumbing - 2 cess pools
    new men's lav.
12. Emptying of kitchen cess pool
13. Screening of all cabins
14. Selective forestry along shores (in process)
15. Storage of fireplace wood under porch
16. Repairs made - dining hall porch.

[illegible] of [illegible]
[illegible] installation of [illegible] fortnight
[illegible] cutting & landscaping
[illegible] painting
[illegible] - [illegible] - [illegible]
[illegible] platform - rear of [illegible]
[illegible] of [illegible] of previous years
23 Platform & [illegible] erection - as needed.
24 [illegible] repairs - as needed
25. Repair of [illegible] (broken clutch yoke)
26 Salvage of usable timber -

Recommendations for 1948

	1948	1951
1. Personnel:	5 full time	4
	4 part time	2

2. Timber Clearance
I see about five years of solid work in this area. I suggest four men specifically assigned ONLY to this task with no other duties. I recommend men - not high school boys with skill in this field
I do not recommend a tractor because of the terrain, maintenance, and limited utility.

3. Garbage disposal -
It is exceedingly difficult to dig garbage pits on this island but I see no other alternative. When properly carried out the present method is satisfactory.

4. Toilets and lavatories:
There is some odor occasionally but the state health officer says this is a normal situation if the humidity reaches a certain point. Strict cleanliness and ventilation - plus DDT, have prevented flies. Flush toilets would be an improvement, I admit. Our only cesspool difficulty has been in the kitchen. This, we emptied the first week in August.
Campus and staff are very negligent in operating agitator handles in the lava despite signs to this effect

Shower House:

I recommend an additional room to the [illegible] [illegible] with piped hot water from the kitchen. This would necessitate a new water heater as the present kitchen outfit is not equal to this demand. Could [illegible] [illegible] instantaneous hot water for both? The present kitchen hot water arrangement is very outmoded and requires quite a lot of attention. Maintenance keeps the wood bill full. This shower house with separate stalls for men & women could be built at reasonable cost. We have the pipe on hand.

Tools and General Equipment:

We have on hand sufficient tools to carry on the program.

I suggest abandoning the broken down tractor or disposing of it to a junk man.

Reforestation:

To do this job properly will require a full time crew in at least 3 seasons. We have barely scratched the surface because of other more vital repairs. This is one phase of our work entirely in process. We have cleared the lodge area around some cabins the dump, and most of the paths.

Chapel: No recommendations. The location is unsurpassed.

New Buildings: I am in agreement with the proposed building plan and consider them a very desirable improvement.

Floors of Buildings: In excellent condition at present

Roofs of Buildings: The lodge will require a new roof in about two years.

Steps and Porches: Dining Hall Porch floor joist and flooring in bad shape. Should be replaced

Lodge front veranda balcony should be condemned.

Floor is rotted - braces and supports worthless. Should be braced with new timber and metal rods.

Electric Power: Suggest a considerable extension of lighting facilities and a mainland cable to commercial power containing a telephone wire also.

Rent Colony: This should not be undertaken until reforestation — lighting facilities — and sanitary accommodations have been considered. The location is an excellent one.

Segregation of Groups

I have no firm conviction. The present setup has been satisfactorily flexible. I am strongly against the nude bathing which has been permitted and feel that attendant repercussions are harmful to camp prestige. I am not sure that I favor hard and fast segregation.

Stage I regret that the stage has only been used for straight variety shows with no practice in stage lighting — stage craft scenery construction and the like. We have installed footlights and there is no reason why such a beautiful stage should not be more a part of the camp program. The piano should be definitely kept locked.

Miscellaneous

I strongly recommend an electric mechanical water cooler for the [illegible] and electric refrigeration and fans for the kitchen, laundry facilities for all, and a reading room. The crafts room is poorly located. A complete new dock and [illegible] will be needed.

Full Time	Personnel Evaluation	Recommendation
		SUGGEST Reemployment?
Carl Swenson	- excellent worker -	yes
Jack Aall	- excellent worker	yes
Martin Bjertness	- excellent worker	yes
William Legg	- efficiency impaired by love affair - somewhat slow - but dependable	yes, with reservation
Fleet Dalin	excellent worker	yes
James Meehan	good worker	yes
John Horne	- inveterate tinker - inclined to have know it all attitude chronic faultfinder	no

Part Time:

Kenneth Paul	- } satisfactory	yes
David Kane	- } satisfactory	yes
Glen Bancroft	- } satisfactory	yes
Henry Larrson	- lazy - terrific appetite slovenly habits	no
Lee Tsu	not physically strong	no
Edward Fraktman	- outstanding worker	suggest full time status
Red Fitzgerald	- inclined to evade work - chronic fault finder	no
Robert Patterson	- inclined to obscene remarks - not socially matured for his age group	no

I want to generously thank Mr. Harold Speed, Trustee, and Mr Edwin Johnson Acting Secretary for the hundred percent cooperation with me in the phases of my work here. Such cooperation and appreciation I have never before experienced.

Very sincerely,
Harry Stone

 appendix No. 13

ANNUAL REPORT
BY
R. BRUCE WARD

GENERAL RECOMMENDATIONS

I. Food Service and Business
  A. Recommendations for 1948
    1. That electric current be wired out from Long Island and used for the following:
      a. Refrigeration units for store and kitchen.
      b. New lights in kitchen
      c. Strategicly located rustic lamps be placed on paths
        1. All lights should be controlled by switch in office.
        2. Unsightly wires should be layed on the ground.
      d. Automatic dishwasher.
    2/That telephone be installed at same time current is installed.
    3. That kitchen unit be secured from Tuskegee Institute. *
    4. That Hostess be retained for seating etc.
    5. That campers wait on tables.
    6. That ice house be converted into storage room for kitchen.
  B. Recommendations for 1951
    1. That kitchen be enlarged to house special baking dept.
    2. That new bake ovens be purchased for bake department.
    3. That dining hall porch be reflored.
    4. Standardization of tables for more efficient seating and serving.

II. Maintenance and Rehabilitation
  A. Recommendations for 1948
    1. That area between dining hall and haunted house be cleared except for stragic trees for reforestation.
    2. That seats in the chapel be repaired
    3. Railing be placed on lodge steps
    4. A junior lodge housing a lounge for reading, etc and the directors office be constructed in area behind To-Rain and Squanto.
    5. An annex for crafts be built on rear of present lodge.
    6. In connection with the timber clearence of island the possibility of renting a portable saw mill unit to saw lumber for reconstruction work be investigated.
    7. Tear To-Rain Down.
    8. That another girls cabin be built west of Snorecrest and the Bostonian, Die Niedohle and Morpheus be moved to the area between Sandy Beach and North Dock. An inland path should be cleared to enable women to pass behind the men's cabins.
  B. Recommendations for 1951
    1. That two more cabins for couples be built near North Dock.
    2. That tent areas near chapel be used for men only.
    3. Keep area between North Dock and Juliets Point open.

* These units may be secured by writing to the Department of Diatetics, Tuskeegee Institute. Salery range is from $50.00 per week for head chef on down to about $35.00. These units do all cooking and baking, but no serving or dishwashing.

III. Program
A. Inventory of program facilities and condition.
(See attached inventories)
B. Description of all staff positions involved.
1. Program Director (full time position)
a. Requirements
1. Should be a resopnsible man over 21.
2. Above all he must be interested in working with people.
3. Must have considerable experience in song leading, campfire programs, running dances, public speaking, hikes, and general program organization.
4. If possible he should have some knowledge of all phases of camp program such as crafts, water front, trips, athletics, and religious services, and be capable of assisting in these departments.
b. Duties
1. If possible he should assist in the hiring of all program personal
2. He should assume primary responsibility for all evening programs, and organization of camper committees.
3. He should act as coordinator of all program and as supervisor of all program staff.
4. He should be responsible for editing the camp newspaper.
c. Suggested salery--$300 per season
2. Waterfront director (full time position)
a. Requirements
1. He should be a man at least twenty one who has either a.Red Cross Instructors or a "Y" Leader Examiners certificate or both.
2. He must be a responsible, dependable person capable of working with people.
3, He must be well versed in the techniques of sailing, boating, and canoing.
b. Duties
1. Full responsibility for administration of water front and all equipment except for power launches.
2. Full responsibility for care of water front equipment and be willing to work on such small repair jobs as are necessarry to keep equipment in good condition.
3. He should have full charge of all water front program which should consit of canoe, boating, sailing, and swimming instruction, and running simp le water carnivals.
c. Recommended Salery- $200 per season
3. Craft Director (full time position)
a. Requirements
1. Should be a man or girl over twenty capable of working with people.
2. Should have some knowledge of buyingand the sources for purchasing craft materials.
3. Must be accomplished in at least three of the following crafts: leather, metel, shell craft, felt craft, wood carving, simple loom weaving, basket weaving, or gimp work.

b. Duties
1. Before camp opens he should purchase all craft materials.
2. During camp should have full charge of daily craft instruction periods and administration of craft equipment.
3. Should take charge off all craft sales and pertaining finincial records.
4. If leather work is used the craft director should be required to cut kits from hides rather than buy ready made ones.

c. Suggested Salery- $175 to $200 per season

4. Athletic Director(full time position)
a. Requirements
1. Should be a mature man over twenty.
2. Should be accomplished in at least two of the following sports: softball, tennis, badminton, vollyball, or hiking.
3. It is advisable that he have some knowledge of the care and administration of tennis courts.

b. Duties
1. Full responsibility for care and administration of all athletic facilities.
2. Should work with camper committees in organizing tournaments in such activites as tennis, badminton horseshoes, checkers, chess,bridge, etc.
3. He should organize various games such as vollyball and softball between groups of campers, campers and staff, or between two campers.
4. He should have at least some of the responsibility for hiking and mountian climbing trips.

c. Suggested Salery- $150 to $200

5. Childrens Director (part time position)
a. Requirements
1Mature girl or woman capable of working with children.
2. It is advisable that she have had some experience in this type of work.

b. Duties
1. Full responsibility for pre-season purchase of children's program equipment.
2. Full charge of all children's program six mornings a week for children 2 to 9 years of age. This would include playground supervision, beach supervision, simple craft work, nature walks, etc.

c. Suggested Salery- $100 per season.

6. General recommendations
a. No program staff members to be hired withouta personal interview with the director or program director, and preferably both.
b. That the Boston "Y" work with Springfield College in using Sandy Island as a summer field work placement for students studying for "Y" work.
c. That special consideration be given to the maturity of prospective program staff members.
d. That all program staff understand that they are to cooperate with the program director in large program enterprizes .
e. That at least one member of the program staff be capable of playing the piano.
f. One member of maintenance crew be part time program staff for photography

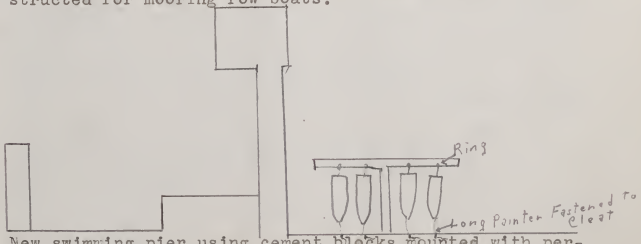
f. That one member of the program staff be capable of asssiting the program director with evening programs when necrssary Idealy this would probably be the athletic director or c children's director.

C. Recommendations for 1948

C 1. Purchase of 3 new canoes and two new row boats (flat bottomed type)

D 2. That the present general office be converted into a program directors office, after Junior Lodge is built, housing Director's office etc.

3. That waterfront south of present pier be made usable by filling in or comvering with steps and a T dock be constructed for mooring row boats.



4. New swimming pier using cement blocks mounted with permanent pipe mountings and removable wooden top.

5. Construction of small island dock using the same method as in the swimming peir. This could be located where the old raft is now placed. The bottom could be dug out a little to enable diving board to be used.

6. Canoe ramp should be extended.

C 7. Purchase of one new vollyball net and two sets of tennis tapes.

8. Crafts be moved to proposed lodge annex. —No—Special annex for Crafts! H.T.

C 9. Consideration be given to the possibility of having small overnight trips run off the island and the necessarry eqipment including several pup tents be purchased.

10. That movies should not be included in the program of camp.

D. Recommendations for 1951

C 1. Purchase of two tennis nets

C 2. Resurface the tennis courts with clay.

E. Rating of present program staff members.

1. Alice Symmes-- Alice is sincere and hard working, but lacks the maturity and personality to work with people.

2. George Eddy-- George is a capable waterfront man but lacks initiative and interest in people.

3. Don Fitzpatrick-- Don is very sincere and hard working but lacks maturity and knowledge of crafts.

4. Tracey Evans-- Tracy is not a very good worker and lacks initiative and maturity.

Note-- I would not recommend any of these people for reemployment next year,

IV. Administration

A. Admissions policy

1. Retain present admissions policy regarding children and place an emphasis on getting young people in camp.
2. Lower all registration fees substantially and increase weekly fee to $30.00.

B&C. Strict segregation of sexes and married couples is not needed. (see under Maintenance and Rehabilitation, A 7 &8 and B, 1, 2, and 3.

D. Personnel

1. All personnel should be adult and on a full time basis
2. When possible couples with both husband and wife working should be included.
3. Special consideration should be given to the hiring of forgien students studing in this country.
4. Haunted House should be redecorated and used as housing for four staff couples or three couples and four single men.
5. The proposed kitchen unit should be housed in a tent to be located between Uncas and the dining hall.
6. Couples cabins should not be used for housing staff unless necessarry.
7. The following staff I consider adequat to serve a camp of 150 people:

a.Camp director	1
b.Businessmanager	1
c.Program director and four program staff members as per outling.	5
d.Four in kitchen unit	4
e.Three ful time men for dishwashing and setting tables.	3
f.Walter Jone s	1
g.Boat driver	1
h.Office girl	1
i.Store keeper	1
j.Hostess (part time)	1
k.Six full time maintenance men	6
Total	25

E. For 1948 there should be a new launch purchased and a beachwagon.

F. Weekend guests should be discouraged.

G. The Island is too inaccessible to have an all weather lodge constructed unless there is a full time maintenance man on the island who will meet people in the launch.

H. The present post store room used by the kitchen should be cleaned out and used as a space for parents to leave children while they attend evening program.

ATHLETIC INVENTORY

I. Baseball
- 12 Gloves-- four new
- 3 Catchers masks
- 13 softball bats
- 3 baseball bats
- 5 softball bases
- 29 softballs in poor condition
- 1 outdoor baseballs
- 3 indoor baseballs
- 2 baseball chest protectors

II. Tennis
- 5 tennis nets in fair condition
- 4 sets tennis tapes, two new, two need replacement
- 1 tennis court roller
- 1 tennis court dragnet

III. Miscellaneous
- 5 badminton racquets, two in poor condition
- 1 badminton net
- 4 wooden badminton paddles
- 3 volly balls (one very poor)
- 1 volly ball net
- 10 horseshoes
- 1 football
- 3 soccor balls
- 1 cricket shin pad
- 1 16 pound shot
- 1 handblall
- 4 lawn croquet balls
- 6 badminton birds

GENERAL PROGRAM INVENTORY

I. Games
- 6 bridge decks
- 6 pinochle decks
- 1 game of Pit
- 3 cribbage boards
- 15 checker boards
- 4 checker sets
- 3 chess sets
- 4 ping pong nets
- 22 ping pong balls
- 9 ping pong paddles
- 1 Bingo set
- 3 jig saw puzzles

II. Miscellaneous
- 2 pianos
- 1 new P.A. system
- 5 card tables
- 1 copy each of the following
  - Phunology
  - Fun Encyclopedia
  - Complete Book of Games
  - A Treasury of Laughter
  - Homemade Games

GENERAL PROGRAM INVENTORY (Continued)

II. Miscellaneous (continued)

One Act Plays
Quickies (A book of stunts)
Easy Pantomimes
Rehearslless Skits for Stunt Night Fun

3 Bibles
63 Fellowship Hymn books
82 101 Best Song Books
5 America Sings song books
20 Assorted song books for voice and panio
2 albums of square dance records with no calls
32popular records for dancing
1 mimiograph machine
$65.00 worth of assorted books for library

WATERFRONT INVENTORY AUG.8

19 paddles
31 oars
1 kyak paddle
7 canoe cusions
7 canoes,good shape
2 canoes,useless
1 rowboat,useless
4 rowboats,barely operating
1 raft,~~horrible shape~~ [illegible]
3 Davis oarlocks
6 ribbed oarlocks
11 sockets forDavis oarlocks.
21 standard oarlock sockets
6 pulleys
1 sister hooks
4 cleats,large
1 cleats,small
1 sailboat
1 rowboat,for outboard
1 launch

WATERFRONT INVENTORY AUG.8

Paddles

CRAFT DEPARTMENT

FINANCIAL REPORT

Beginning Inventory	$120.00
Supplies Purchased	301.58
Total Assets July 5, 1947	$421.58
Closing Inventory Aug. 31, 1947	$200.62
Goods used	$220.96
Income July 5 to August 31	
Cash Income	$140.45
Credit due, return of orders	$164.35
	$304.80
Net Profit	$ 83.84

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INVENTORY OF MATERIALS AUG. 11, 1947

CHILDREN'S PROGRAM

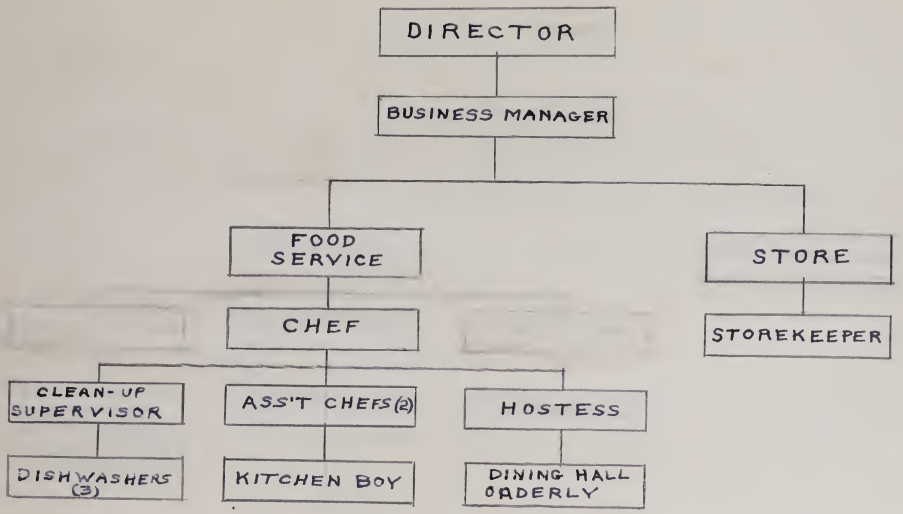
6 Jack and Ball sets
1 Parchesi game
2 Woolco paste
2 Carter's mucilage
9 Bubble pipes
1 can auto cement
4 boxes jar rings
5 packages paper fasteners
nail polish
glycerine
3 crepe paper
3 packages doilies (paper)
13 paper plates
2 paint boxes
1 box crayons
2 large beach balls

--Alice Symmes

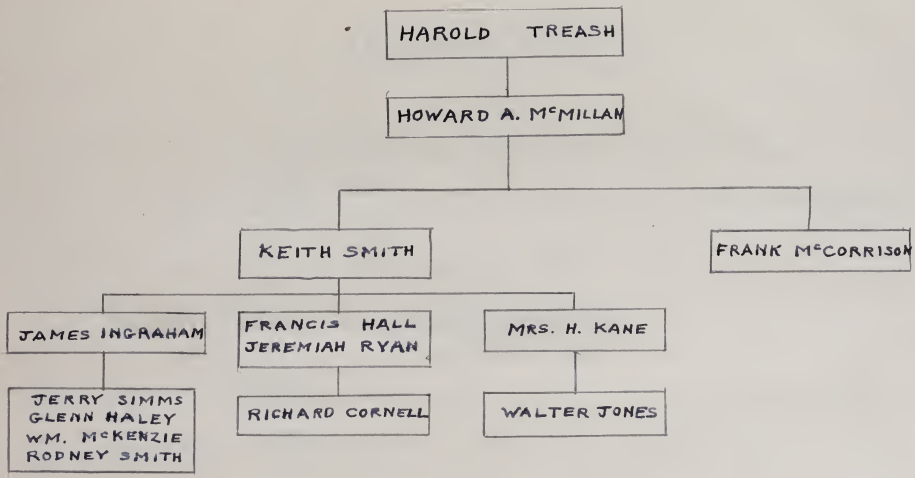
The Food Service Section is responsible for the preparation and serving of all food; for the requisitioning, procurement and storage of all foodstuffs; and for all necessary clean-up duties in the dining hall, kitchen and refrigerators.

The Store Service Section is responsible for the procurement, storage and display, and sale of all items carried in the camp store, as well as necessary clean-up duties in the store. The storekeeper collects and distributes all mail on the island.

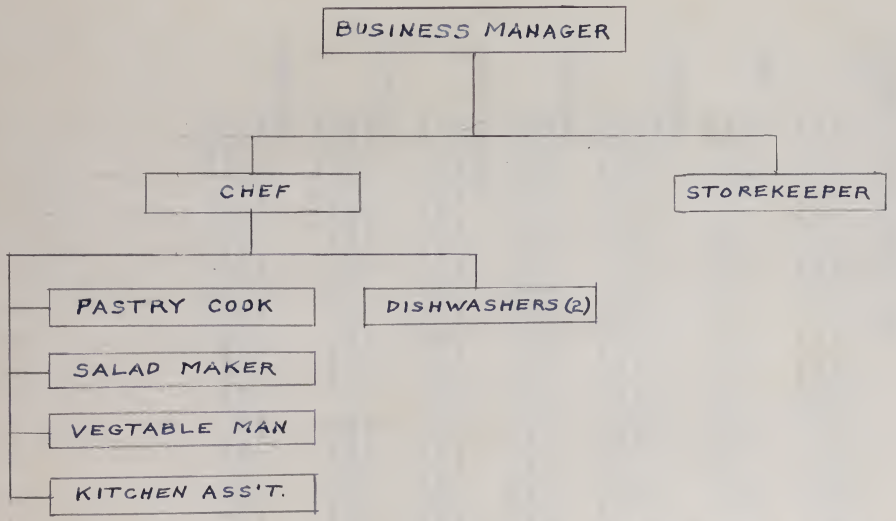
Submitted by.
Howard A. McMillan
Business Manager



ORGANIZATION CHART
BUSINESS UNITS
SANDY ISLAND CAMP
1947



PERSONNEL CHART
BUSINESS UNITS
SANDY ISLAND CAMP
1947



PROPOSED ORGANIZATION
BUSINESS UNITS
1948

DESCRIPTION OF POSITIONS FOR 1948.

CHEF: The chef will have complete charge of the kitchen and dining room. He will supervise the kitchen workers and dishwashers. He will be immediatelly responsible for meats and main courses. An experienced chef will be required.

PASTRY COOK:
The pastry cook will be under the direct supervision of the chef and will be responsible for all pastries and desserts. An experienced pastry cook will be required.

SALAD MAKER:
The salad maker will be under the direct supervision of the chef and will be responsible for all salads. He will assist in serving at all meals. An inexperienced person, male or female, can be utilized for this job and trained by the two experienced cooks.

VEGTABLE MAN:
The vegtable man will be responsible for the preparation and cooking of all vegtables. He will also assist in serving. An inexperienced person may be used and trained for this job.

KITCHEN ASSISTANT
The kitchen assistant will assist in serving meals and will clean up the dining hall after the meal. It is expected that Walter Jones will be used for this job, on a salary basis.

DISHWASHERS:
The dishwashers will be under the supervision of the chef. They should be mature men, hired for a dishwashing job. The dishwashers will be expected to work 8 hours a day on dishes and in cleaning the kitchen.

STOREKEEPER:
The storekeeper position can be filled by any mature person, as it is not a difficult job. The person selected should be clean, pleasant and fast. The storekeeper should be expected to work at least 8 hours per day.

Food Service Recommendations - 1948

1. Equipment.

It is recommended that the following equipment be purchased for efficient operation of the Food Service Section in 1948:

B a. Electric mixer, large.

B b. Automatic dishwasher.

B c. Electric potato peeler.

d. Refrigeration Unit forrefrigerator, electric.

e. New bake oven, gas or electric.

B f. Electric horn for announcing meals.

B g. Large electric meat grinder.

B h. Electric slicing machine.

2. Kitchen Alterations:

The present kitchen is believed to be adequate in size to serve up to 200 meals. The following alterations would provide more efficient service:

B a. Increased service area between kitchen and dining room. This can be provided by cutting another serving window adjacent to the present 2 windows, between the present windows and the door between the kitchen and dining room.

B b. A raised non-skid flooring should be installed in the serving and dishwashing area. This is a slat-type removeable flooring.

B c. A sink should be provided for washing of employees hands.

d. A new floor should be provided for the dining hall porch.

B e. The railing along the dining hall porch should be strengthened and a bench added to the railing.

f. An exhaust fan should be attached to the stove hood to draw the hot air out.

B g. A food storeroom is required. If electric refrigeration is provided, the present ice house could be converted for this purpose. Otherwise, a room approx. 15' X 20' will need to be constructed adjacent to the kitchen.

PERSONNEL RECOMMENDATIONS

Frank McCorrison - Storekeeper.

A tempermental and inefficient worker. Quality and quantity of work poor. Unable to organize work or to keep work area clean. Not recommended for re-employment.

Keith Smith - Chef.

The quality and quantity of work produced is excellent. Chef Smith has worked long hours without question. He is cooperative, neat in appearance and intelligent. His principle fault is a lack of organizing ability, probably caused by his lack of previous experience as a head chef. This is manifested in a general tardiness of meals and with his personnel administration of the kitchen. I feel that this fault may be corrected with additional experience. Recommended for re-employment

Francis Hall - Assistant Chef.

A fast worker in the kitchen although the quality of his work is low. If the proposed organization for the 1948 kichen staff is adopted , he would not be accepted because of his lack of experience and interest. He becomes easily angered and is not prone to accept suggestions or criticism. A borderline case on re-employment, however, my opinion will have to be - Not recommended.

Jeremiah Ryan - Assistant Chef.

Has had no previous training or experience as a cook. He accepts orders cheerfully and carries them out. He is not a fast worker, but he is dependable. He could probably fill the position of vegtable man on the proposed 1948 staff. Recommended for re-employment.

Walter Jones - Dining Hall Orderly.

An excellent worker, who has cheerfully accepted more duties than assigned to him. Although working for room and board only, he has performed duties involving 5 to 6 hours a day. I think Walter could fill the position of kitchen assistant in next year's proposed organization on a salary basis. Recommended for re-employment.

James Ingraham - Clean-up Supervisor.

An efficient hard worker. Has done a good job in organizing the clean-up of the kitchen. Is not a fast worker but is very thorough and dependable. Recommended for re-employment.

Mrs. H. Kane - Hostess.

A pleasant and efficient worker. Has created some friction among staff by taking sides in controversies between the boys and the management. As the position of hostess is not being recommended for 1948, Mrs. Kane could not be utilized on the food service staff. I feel, however, that she would fill the position of storekeeper if she should return to Sandy next year.

Richard Cornell - Kitchen Boy.
Glenn Haley - Dishwasher
Jerry Simms "
William McKenzie "
Rodney Smith "

These five boys can all be grouped inone category. They are All lazy, inefficient, quarrelsome and uncooperative. They are not recommended for re-employment.

Kitchen Equipment – Aug. 12, 1947

Number	Item	Condition
1	Cooking range, gas	Satisfactory
1	Baker, coal	Unsatisfactory; too slow heating; recommend oil burners
1	Heater, hot water, coal	Satisfactory
6	G. I. cans	"
3	Hot water boilers	"
7	Baking pans (18x24x1)	"
B 2	Baking pans (20x14x1) enamel	Enamel badly chipped
2	Baking pans, large-(18 24 4)	Satisfactory
7	Baking pans (12 16 2½)	"
2	Baking pans (10 18 1)	"
1	Double boiler, 14 quart w/cover	"
1	Double boiler, enamel, 1 quart, w/cover	"
1	Baking tin (18 12 1)	"
5	Frying pans	"
1	Dish pan (24 diameter)	"
2	" " (22 ")	"
2	" " (20 ")	"
2	Mixing bowls	"
12	Cup-cake tins	"
22	Pie plates	"
1	Collandar	"
2	Gravy collandars	"
1	Kettle, large (21 diameter) w/cover – 22 deep)	"
1	Kettle (14 16) w/cover	"
1	Meat board (18 12)	"
1	" " (18 24)	"
7	Pails	"
8	~~Basins~~ PITCHERS, enamel	Enamel chipped
1	Meat grinder (manual)	Satisfactory
1	Meat cutter	"
4	Baking pans (12 6 3)	"
1	Can opener, mechanical	"
6	Serving trays	"
3	Garbage cans	"
1	Doughnut fry-er	"
1	Scales	"
1	Meat cutter (circular)	"
1	Collandar (16 diameter)	"
1	Griddle	"
3	Wire wisps	"
1	Rolling pin	"
1	Grater	"
1	Meat cleaver	"

5	Large cooking spoons	Satisfactory
4	Ladles	"
1	Sharpening stone	"
1	Meat saw	"
1	Spatula	"
1	Ice cream scoop	"
1	Bread knife	"
2	Small ~~ladsix~~ ladles	"
1	Egg slicer	"
1	Egg beater	"
6	Meat knives	"
1	Orange squeezer	"
1	Hamburg presser	"
6	Ice cream freezers	"
3	Wire strainers or seives	"
1	Coffee urn ~~mix~~ with cover	"
2	Coffee pots, large, enamel	"
2	Scoops, sugar	"
2	Dippers	"

KITCHEN INVENTORY

August 13, 1947

Dishes

PLASTIC

180 tan plates
164 brown cups
170 red bowls
170 tan dessert saucers
322 green salad plates
68 vegetable serving bowls
24 " " " covers (bread plates)
21 brown sugar bowls
19 " " " covers

GLASS

30 large milk pitchers (glass)
8 small cream pitchers
10 medium cream pitchers
22 salt shakers
24 pepper shakers
11 vinegar bottles

CHINA

12 small cream pitchers
28 platters for meat
25 ovals for vegetables
5 round bowls for vegetables

STORE RECOMMENDATIONS FOR 1948

1. Equipment:

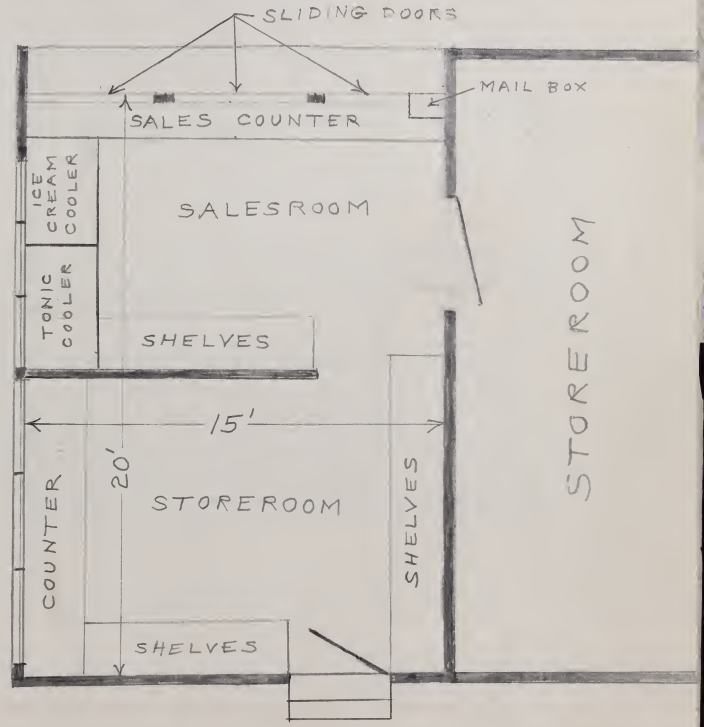
   The purchase of an electric ice cream cooler is an absolute necessity if ice cream is to be carried in the store

2. Stock:

   Verichrome camera film is the only type that should be stocked in the store. Super XX does not sell

   Purchases of stock should be made in Boston prior to opening of camp. An approximate sales estimate can be made by multiplying the approx. weekly sales for 1947 (sheet attached) by the number of weeks that camp will be open. The final inventory for the store, which will be prepared at close of camp, should be consulted as to quantities on hand before placing any orders.

   It is believed that a weekly candy order from a Boston wholesaler is the best method of ordering candy.



STORE LAYOUT
1947

GENERAL RECOMMENDATIONS.

1. All employees should be at least 21 years of age and of a mature nature.

2. Employees should be selected early in the year after a personal interview by the Director or the department head under which the prospective employee will work.

3. Prospective employees should be single, whenever possible.

4. All employees should be full-time employees.

5. No new electric equipment, for the kitchen or maintenance, should be ordered until a decision has been reached regarding the use of town current. Changeover of electric equipment from D.C. to A.C. would be costly and inconvenient.

6. Two or three additional desks should be secured for use in the office to replace the tablesnow being used for that purpose.

7. The safe, now located in the front of the darkroom, should be reconditioned for storage of money and valuables.

A 8. SAFETY DEPOSIT Envelopes, similar to those used in the "Y" desk, should be utilized for storage of camper's valuables.

9. The present system of camper-waiters should be continued in the dining hall. ?

GENERAL RECOMMENDATIONS

A. Maintenance and Rehabilitation.

D

a. The tool shed should be remodeled so as to utilize the large amount of waste space in the room used for storage of the truck. The truck can be stored for the winter in the old tractor shed.

b. Adequate racks should be provided in the tool shed for storage of all tools and supplies. Classes of tools should be segregated and arrangements made for immediate return of all tools after use, by staff or others.

c. A permanent swimming pier, similar in structure to North Dock, should be built in front of the lodge.

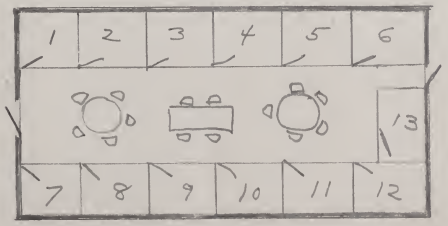
d. A boat area should be constructed somewhere in the central area. This area should be near the swimming area but not a part of it. The boat area should provide adequate docking facilities for canoes and rowboats.

e. Fallen timber should be cleared from the island, for appearance's sake as well as for fire protection.

f. A long range reforestration program should be determined and an initial planting made in 1948.

g. Temporary repairs should be made on the haunted house to provide staff housing pending construction of a staff dormitory.

h. A staff dormitory should be constructed, similar in construction to an army officer's barracks. This would consist of small rooms, housing approx. 2 staff members, with a large room in the center for reading or recreational purposes.



i. A Junior Lodge, similar to the small lodge near the waterfront at North Woods, is a necessity.

j. If the camp is to be a mixed adult and family camp, seperate areas for men, women and family groups should be planned.

k. Maintenance cannot be figured on an 8 hour day. I feel that this is the principle drawback of the maintenance crew this year. Certain maintenance duties are required at all times and it has been a lot of trouble trying to get somebody to move foods to the icebox before they spoil, if they have arrived on the boat after 5:00 P.M.

l. A telephone is a vital necessity. It would cut down shopping trips and would not require long boat trips every day on matters that could be handled by phone. Due to the isolated nature of our camp, the telephone should probably rate No. 1 on the list of rehabilitation projects.

m. Commercial electric current cables can be laid the same time as the telephone cable, and since the same poles can be used on the island, Town current should be brought over to Sandy next year. If town is to be secured, it should be done this winter or next spring, prior to purchase of recommended new electric equipment.

B. Program

a. A room should be providedfor storage of program materials and a method determined for efficient passing out and control.

b. An additional sailboat should be purchased.

c. At least three new canoes should be purchased.

d. A larger collection of phonograph records is needed.

OFFICE INVENTORY

1500 (6¼") Envelopes-for public correspondence
4 reams mimeograph paper
300 Manila file folders
½ ream Letter Head stationery
1 box carbon paper
1000 #10 White envelopes (Matching Letterhead)
½ ream brown map paper
1 pkg. Industrial tape
1 box staples
2 Steno pads
2 plain pads (3"x5")
1 box alphebotical cards (3 "x5")
400 registration cards
1 box receipt pads
4 jars glue
1 box adhesive tape
1 box rubber bands
600 cards (3"x5")
9 pkgs. crepe paper
1½ gross pencils (for program)
1 doz. candles

INFIRMARY INVENTORY

2 Thermometers
1 5cc Syringe
1 2cc Syringe
2 Hypodermic needles
2 Triangular bandages
3 Hot water bottles
3 eye droppers
1 snap
1 toothed forcep
1 ear syringe
2 Instrument pans
1 Quart pitcher
5 1" Bandage
3 3" Bandage
1 2" Bandage
100 Sterile pads 3x3 (1 box)
25 bottles mercurochrome
1 box (500) Tongue depressors
1 bottle (100) Aspirin
1 pint Calomine lotion
100 Cascara tablets
150 Milk of Magnesia tablets
1 bottle Aromatic Spirits Ammonia
1 bottle Spirits of Camphor
1 pd. Epsom Salts
1 pd. Boric Acid powder
1 pd. Bisma-Rex (Antacid powder)
1 bottle Olive Oil
2 bottles (4 fl. ozs. each) Mixture Bismuth, Salol, and Zinc sulfo-carbolate compound with paregoric
1 pd. Soda Bicarbonate
Iodine 3/4 bottle
1 bottle (4 fl. ozs.) Benedict's solution